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MEMORANDUM FOR: Deputy Director (Plans) Deputy Director (Intelligence) Deputy Director (Administration) -Assistant Director for Communications Director of Training Cable Secretary

SUBJECT

: Cable Traffic

- 1. Recently I requested that the Assistant Director for Communications form a task force to conduct a survey of cable traffic for a selected ten-day period, in order to determine the extent to which matters that were handled by cable might well have been handled by dispatch, faulty use of precedence, verboeity, and similar practices which are undesirable in cable traffic.
  - 2. The results of this survey disclosed:
  - a. Out of 3,618 cables examined, it was determined that 64 should have been handled by dispetch.
  - b. While there was some superfluous wording, it was not considered significant.

Questionable cables were discussed with originating offices by members of the tesk force.

- 3. The Assistant Director for Communications made the following recommendations:
  - a. Greater use of pouch facilities for administrative traffic should be made by all offices.
  - b. The necessity for transmission by cable of certain administrative reports should be reviewed by DD/A, and wherever possible current regulations should be revised to specify that such reports will be submitted by dispatch.
  - c. The establishment of "pouch-gram" service between headquarters and those field stations where the volume of dispatches warrants. (The Cable Secretary presently has this under consideration.)

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4. The task force, working under the Assistant Director for Communications, has made a very thorough study of the cable traffic, and has arrived at sound recommendations in which I concur. The results of this study show a reduction in cable traffic, but it is requested that as you continue to review this question, you do so in the light of the task force's recommendations and make every effort possible to effect further reductions.

SIGNED

C. P. CABRLL Lieutenant General, WAY Deputy Director

cc: each addressee